**Application Form for External Applicants**

**Application for Employment: Please return this form to** [recruitment@ymcatogether.org.uk](mailto:recruitment@ymcatogether.org.uk)

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| **Position Applied For (Please state as it appears on organisations website):** | |  |
| **Do you know anyone who currently works for YMCA Together?** | |  |
| **Have you been Referred by a Current Member of Staff and if yes please state who:** | |  |
| **Have you used AI to assist you with this application?** | |  |
| **Personal Details** | | |
| **Title:** | |  |
| **First Name:** | |  |
| **Last Name:** | |  |
| **Postcode:** | |  |
| **Email Address:** | |  |
| **Home Landline:** | |  |
| **Mobile:** | |  |
| **National Insurance No:** | |  |
| **Do you hold a Current Driving Licence? If yes, please provide details of categories you are qualified for** | |  |
| **Right to Work** | | |
| **Do you Require Sponsorship to work for the YMCA? (please note we are unable to sponsor you at this time)** | |  |
| **Do you have Restrictions on the Number of Hours you can work per week? (If Yes, please provide details)** | |  |
| **Please Provide Details of Right to Work such as date document was issued, document number and type of document (Visit** [www.gov.uk/government/publications/right-to-work-checklist/employers-right-to-work-checklist-accessible-version](http://www.gov.uk/government/publications/right-to-work-checklist/employers-right-to-work-checklist-accessible-version) **for full list of acceptable documents):** | |  |
| **DBS** | | |
| **Are you Currently Registered on the DBS Update Service? (If yes, please provide certificate number)** | |  |
| **Questions** | | |
| **Tell us more about why you are applying for the role:**  **Why do you want to work at YMCA Together?** | |  |
| **Our SHREK values are Strength, Humility, Respect, Empathy and Kindness**  **Tell us how you meet our SHREK values:**  **How have you demonstrated these values and behaviours within your previous roles?** | |  |
| **Tell us what relevant skills and competencies you have:**  **Why would your skills and competencies fit within the role you are applying for?** | |  |
| **References (Please Provide Details of 2 referees, 1 of which should be your most recent/current employer):** | | |
| **Referee Name:**  **Referee Contact Email:**  **Organisation Name:**  **Dates Employed:** | | **Referee Name:**  **Referee Contact Email:**  **Organisation Name:**  **Dates Employed:** |
| **Rehabilitation of Offenders** | | |
| **Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 which means that spent convictions must be disclosed and will be taken into account in deciding whether to make an appointment. Any information will be completely confidential and will be considered only in relation to this application. In addition, you are required to submit to a Disclosure and Barring check. Any disclosure made by the Disclosure and Barring Service will remain strictly confidential.**  **Have you ever been convicted in a Court of Law and/or cautioned in respect of any offence? YES/NO (delete as required).**  **If yes, please give details below. If none write ‘NONE’ in the space below** | | |
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| **Declaration and Consent** | | |
| **For the purposes of compliance with the General Data Protection Regulation (GDPR) 2018, I hereby confirm that by completing this form I give my consent to YMCA Together processing the data supplied above in connection with monitoring compliance with its equal opportunities obligations and policy. I also agree to the storage of this information on manual and computerised files.**  **I declare that the information I have given on this and any other documents forming my application is correct and complete. I accept that false or misleading information may be sufficient grounds for YMCA Together unilaterally cancelling any agreements made, or for disciplinary action to be commenced.**  **I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment offered. I understand that any offer of employment is subject to the Company being satisfied with the results of series of relevant checks including references, eligibility to work in the UK, criminal convictions, probationary period and a medical report (in line with the operation of the Equality Act 2010).** | | |
| **Signed:** |  | |
| **Date:** |  | |